



Parks & Recreation Advisory Commission
MEETING MINUTES
July 15, 2025

CALL TO ORDER

- Meeting was called to order at 7:00pm

ROLL CALL

- Members present: Erin Mignon
John Coziar
Joe Garson
Marvin Asher
Jill Lawson
Mark Olson

APPROVAL OF May MEETING MINUTES

- Motion to approve minutes as written was made by Mark Olson, second by John Coziar, approved and carried by all. Minutes will be made official and sent to city for record.

REQUESTS OF COMMISSION MEMBERS

- John Coziar mentioned that Pavilion #1 at Silver Lake Park has a leak in the metal roof. This is the pavilion near the sand volleyball court.

DEPARTMENT UPDATES

- Director Wilken & Director Koehnemann introduced Rec Supervisor Chad Barker and mentioned our new Rec Administrator Breanna Shimer. Chad gave his background and expressed his excitement to be a part of the department as he grew up in Highland.
- July is Parks & Rec Month with the theme Build Together, Play Together! The theme is appropriate for us, as we have a lot of improvements in the works.
- Summer Events/Programs Update – Director Wilken shared the Playground Camp numbers and was happy to inform them that the July numbers were higher than June, which is not typical but thanks to our Playground Director Kayleen, she increased social media presence and parents were happy with the changes in the June program. Also, we had an increase in vendors for the Market. Director Brad and Rec Supervisor Chad gave an update on the HYBSL season and soccer coaches meetings were the same evening so that was just starting. Discussed needing new banner for the concerts to include a QR code and logo.

- Shared the Glik Park parking lot design and will start accepting bids, with a bid opening in August.
- KRC Maintenance scheduled for late July into early August, with the gymnasium getting stripped and new wax, the locker rooms painted, and the waterslide steps to be repaired.
- WCC asbestos testing results showed No asbestos. WCC will go out for bid soon as well and we have a staff clean-up day scheduled for August 7th.
- MEPRD Grant application is in progress to secure additional funding for the Spindler Park Pickleball Courts.

UNFINISHED BUSINESS

- The discussion on naming rights continue to be discussed, but our workload is still too heavy to make an official resolution with guidelines in the near future.

NEW BUSINESS

- The city has purchased the lot where the current business Chippers is located to add additional parking for the WCC and the Square.

Next meeting is scheduled for September 16th, 2025 @ 7:00pm, Korte Recreation Center