

MEETING MINUTES  
CITY OF HIGHLAND HISTORICAL COMMISSION  
HIGHLAND CITY HALL, 1115 BROADWAY  
MONDAY, JUNE 22, 2020  
6:30 PM

**CALL TO ORDER / ROLL CALL:**

<u>Officers:</u>	Present	Absent
Jacob W. Rose – Chairperson	X	
Jeff Menz – Secretary	X	
Lynette Schuepbach	X	
Lynn Hargus	X	
John Johnson	X	

**MINUTES:**

Motion - Approve Minutes of the February 24th, 2020 Historical Commission Meeting

- Motion to accept – Lynn Hargus
- Second – John Johnson

**PUBLIC FORUM:**

Anyone wishing to address the Historical Commission may do so at this time.

- No Comments at this time.

**REPORTS:**

- 1) Historic Properties Reports
  - Pet Milk Factory Report -
    - i. No activity at this time. A tour of the former area of the Pet Milk facility will be done in the near future with Tom Hardy of Westrock per their consent.
  - Schott Brewery Report
    - i. No activity at this time.
- 2) Highland Historic Commission Guidelines Manual
  - Jacob to send links to committee members providing examples of different manuals in the surrounding areas. Manual to have more focus upon further development of historical surveys and community involvement.
- 3) Landmarks Committee (Commission Auxiliary)
  - Historic Buildings Inventory & Historic District Overlay. Discussions of the examples provided for the committee's use. Committee to look into information in regards to reconnaissance surveys.

**NEW BUSINESS:**

- 1) City of Highland Building & Zoning Demolition Process

- Discussion and questions w/ Breann Speraneo and Mike Hanna in regards to City of Highland Building and Zoning Demolition Processes.
- 2) Creation of a Highland Historic Preservation Plan
    - The committee discussed this concept, and more research is to be involved. To be placed into an on-going report.
  - 3) Organizing a community public forum discussing Highland Historic Preservation Plan
    - Committee in agreement that a public forum is needed, but should postpone until Covid-19 restrictions lessen, and approval given by the City.
  - 4) City of Highland Website
    - Provide help with updating Historic Commission Page and providing media.
    - All commission members in agreement to proceed.

Adjournment made at 8:30pm

## **ADJOURNMENT**

NEXT MEETING DATE – Monday, August 24, 2020 at 6:30pm at Highland City Hall  
Anyone requiring accommodations, provided for in the Americans with Disabilities Act (ADA),  
to attend this public meeting, please contact Dylan Stock, ADA Coordinator (654-7115),  
by 1:00 PM on Monday, June 22, 2020.