

AGENDA and NOTICE OF MEETING  
**CITY OF HIGHLAND HISTORICAL COMMISSION**  
HIGHLAND CITY HALL, 1115 BROADWAY  
MONDAY, AUGUST 24, 2020  
6:30 PM

**NOTE: This meeting will be conducted via phone conference as part of COVID-19 response. Please see page 2 of this agenda for instructions for submitting public comments and for monitoring the meeting**

**CALL TO ORDER / ROLL CALL:**

<u>Officers:</u>	Present	Absent
Jacob W. Rose – Chairperson	_____	_____
Jeff Menz – Secretary	_____	_____
Lynette Schuepbach	_____	_____
Lynn Hargus	_____	_____
John Johnson	_____	_____

**MINUTES:**

Motion - Approve Minutes of the June 22nd, 2020 Historical Commission Meeting

**PUBLIC FORUM:**

Anyone wishing to address the Historical Commission may do so at this time.

**REPORTS:**

- 1) Historic Properties Reports
  - Pet Milk Factory Report
  - First National Bank – Old Chamber of Commerce Building
  - Latzer Homestead
- 2) Highland Historic Commission Guidelines Manual
- 3) Historic Preservation Plan
- 4) City of Highland Website – Historic Commission Page
- 5) Landmarks Committee (Commission Auxiliary)
  - Historic Buildings Inventory
    - Historic Buildings Inventory List - created
    - Historic Buildings Inventory Survey Form - created

**NEW BUSINESS:**

- 1) Century Home Program
- 2) City of Highland Reconnaissance Survey (Upon City Approval)
- 3) Old First National Bank – Task Force Organization – (Upon City Approval)

## ADJOURNMENT

NEXT MEETING DATE – Monday, August 24, 2020 at 6:30pm at Highland City Hall

	Anyone requiring accommodations, provided for in the Americans with Disabilities Act (ADA), to attend this public meeting, please contact Breann Speraneo, ADA Coordinator, by 1:00 PM on Monday, August 24 2020, by calling 618-654-7115.
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### **Directions for Public Monitoring of Historical Commission Meeting:**

In an effort to protect as many individuals as possible, including the leaders of our communities statewide, Governor J.B. Pritzker has issued a number of directives, one of which was to suspend the provisions of the Illinois Open Meetings Act (5 ILCS 120), requiring or relating to in-person attendance by members of a public body. Specifically, (1) the requirement in 5 ILCS 120/2.01 that “members of a public body must be physically present;” and (2) the conditions in 5 ILCS 120/7 limiting when remote participation is permitted, are suspended. Public bodies are encouraged to postpone consideration of public business where possible. When a meeting is necessary, public bodies are encouraged to provide video, audio, and/or telephonic access to their meetings to ensure members of the public may monitor the meeting, and to update their websites and social media feeds to keep the public fully apprised of any modifications to their meeting schedules or the format of their meetings due to COVID-19, as well as their activities relating to COVID-19.

In following this directive, the City of Highland is providing the following phone number for use by citizens to call in just before the start of this meeting:

**618-882-5625**

Once connected, you will be prompted to enter a conference ID number.

**Conference ID #:066434**

This will allow a member of the public to hear the city council meeting. **Note:** This is for audio monitoring of the meeting, only. Participants will not be able make comments.

Anyone wishing to address the city council on any subject during the Public Forum portion of the meeting may submit their questions/comments in advance via email to [lhediger@highlandil.gov](mailto:lhediger@highlandil.gov) or, by using the citizens’ portal on the city’s website found here:

[https://www.highlandil.gov/citizen\\_request\\_center\\_app/index.php](https://www.highlandil.gov/citizen_request_center_app/index.php). Any comments received prior to the end of the “Public Forum” portion of the meeting, will be read into the record.