



From the Ground Up

OCTOBER 13, 2008

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Business Registration Program

Building and Zoning has been working on the establishment of a Business Registration program. This program will require all businesses operating or performing services within the corporate boundaries to register. Home occupation businesses located within the city will be exempt from this program as they fall under a different regulation already adopted.



A draft of the proposed document has been forwarded to the Highland Chamber of Commerce for input. There are also copies of the proposed regulations available at the Building and Zoning office, 2610 Plaza Drive, Highland. Written comments will be accepted only through October 17, 2008 and may be submitted to Building and Zoning P.O. Box 218 Highland, IL. 62249, by fax 618 654 5570 or via email to highlandzoning@highlandil.gov.



"It takes everyone in a community to keep our homes, schools, offices, stores and other buildings safe."

Are You Ready for Fall?



As we slip into fall now is the time to check your house and make sure that you are ready for cooler weather and start up of using the furnace. Replace your furnace filter with a properly sized one as recommended by the manufacturer. Keep the area around the furnace and water heater clear.

Make sure your windows fit properly and open and close properly. If you have storm windows, make sure they are in place and fit properly. Seal any leaks or holes to keep out the cold or vermin. Check exterior doors making sure they fit correctly and lock securely. Replace any outside bulbs that are burned out. As you check and/or replace your smoke detector batteries, also check your flashlight batteries and your carbon monoxide detector battery. Carbon monoxide (CO) is produced whenever any fuel such as gas, oil, kerosene, wood, or charcoal is burned. If appliances that burn fuel are maintained and used properly, the amount of CO produced is



Areas of Interest:

1. Business Registration
2. Ready for Fall
3. Address Legibility

**City of Highland's
Community
Development
Mission
Statement:**

To ignite positive change through orderly development and revitalization of quality construction while serving in a courteous, professional, and ethical manner.

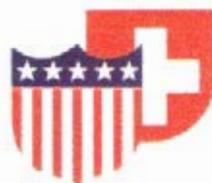
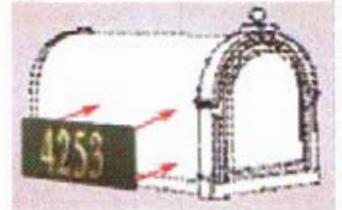
usually not hazardous. However, if appliances are not working properly or are used incorrectly, dangerous levels of CO can result. Hundreds of people die accidentally every year from CO poisoning caused by malfunctioning or improperly used fuel-burning appliances. Even more die from CO produced by idling cars. Fetuses, infants, elderly people, and people with anemia or with a history of heart or respiratory disease can be especially susceptible.



Is your address plainly visible and legible from the street?

An important aspect of property maintenance is having your address posted on your residence for identification purposes. City ordinance section 62-129 helps keep this maintained. Your address must be

posted on your house and on both sides of your mail box. The numbers and letters must be a minimum of 3 ½ inches tall and a minimum of ½ inch in width and clearly visible from the street. Having your residence properly identified helps with meter reading, emergency services, and many other aspects of community services provided by the city.



Feel free to contact Building and Zoning at 2610 Plaza Drive, (618) 654-7115 or via email at

highlandzoning@highlandil.gov should you have any questions or comments.

**City of Highland
Building and
Zoning**

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We're on the Web!

www.ci.highlandil.us