

# Business Hours

Effective January 3, 2012, the office hours for City Hall and Highland Communication Services will be from 8:00am to 5:00pm. The City of Highland has various options available for payments to be made on utility accounts outside of these hours. Customers may place payments in the drop box located in the rear of City Hall or may mail in payments in the envelope included with their monthly bill. Local banks in Highland also accept utility payments and the online bill payment system can be accessed at <https://highland.merchantransact.com>. The City of Highland also accepts online bill payments through your online banking services. There is no additional charge to pay using any of these methods.

Payments for Highland Communications Services can be made with cash, check or credit card at their office during normal business hours and will also be accepted in the drop box at City Hall or at the local banks. Please indicate the payments are for HCS services when utilizing these methods. Payments can also be mailed in the envelope included with their monthly bill. At this time HCS does not have an online bill system in place but one will be available soon. We appreciate our customer's cooperation and look forward to assisting you in the future.