

**MINUTES OF REGULAR SESSION
HIGHLAND CITY COUNCIL
MONDAY, SEPTEMBER 16, 2013**

Mayor Michaelis called the Regular Session to order at 7:00pm. Council members Schwarz, Frey, Bellm and Nicolaides were present. Others in attendance were City Manager Mark Latham, City Attorney John Long; Directors Cook, Gillespie, Korte, Rosen and Schoeck; Police Chief Bell, Fire Chief Bloemker, EMS Captain Crosby, Supervisor Limestall, Library Director Kim, Treasurer Foehner, Deputy City Clerk Hediger, City Clerk Bellm; two citizens, two representatives of Robert “Bob” Sanders Waste Systems, Inc., and one member of the news media.

MINUTES

Councilman Schwarz made a motion to approve the minutes of the September 3, 2013 Regular Session as attached; seconded by Councilwoman Bellm. Roll Call Vote: Schwarz, Frey, Bellm and Nicolaides voted aye, none nay. Motion carried.

PROCLAMATION

Mayor Michaelis read a document proclaiming September 17 – 23, 2013 as Constitution Week.

PUBLIC FORUM

Citizens’ Requests and Comments:

Chamber of Commerce 2013 Lighted Christmas Parade Request – Hillary Holzinger, Assistant Chamber Director requested permission to host the Lighted Christmas Parade and lighting ceremony on the Downtown Square on Friday, November 29, 2013, starting at 6:30pm. Mayor Michaelis asked Hillary to review the parade route. Mrs. Holzinger stated the parade route will be the same as last year. It will begin at the Highland Elementary School and proceed west on Lindenthal to Washington Street, turning north on Washington and ending on Main Street, in front of the Chamber Office. Councilman Schwarz made a motion to approve the 2013 Lighted Christmas Parade on Friday, November 29, 2013 at 6:30pm as attached; seconded by Councilwoman Bellm. Roll Call Vote: Schwarz, Frey, Bellm and Nicolaides voted aye, none nay. Motion carried.

Lola DeGraw, of St. Jacob, a member of Silver Creek Chapter of the Daughters of the Revolution and chairperson of Constitution Week events accepted the Constitution Week Proclamation that was read by Mayor Michaelis.

Requests of Council:

No comments or requests made.

Staff Reports:

City Manager Latham reported Highland's Water Reclamation Facility has been recognized by Illinois EPA, Water Pollution Control with a nomination for "Best Operated Wastewater Treatment Works" facility. City Manager Latham expressed kudos to Director Gillespie, WRF Supervisor Bill Zimmer and all the staff that run the water reclamation facility.

Director Gillespie informed everyone that we are getting ready to begin the smoke testing, as part of investigation of sanitary sewer system. Smoke testing starts tomorrow and will continue for the next two months. We will start in the section between Route 40 and the railroad tracks. We will utilize the CodeRed System to notify people of when we will be doing this in their area. We will send out a message the week prior to being in the different areas. During this process, you may see smoke coming from plumbing vents on top of roofs, gutter cleanouts, and even cracks in the ground surface, because of the dry weather condition. The smoke will be white-colored, non-staining, odorless, non-toxic, and completely harmless. The police and fire departments will be kept apprised of the testing schedule and the different areas. Smoke may enter plumbing fixtures and drains that may not have been used in a while. We recommend that you pour at least one gallon of water into these drains and fixtures to prevent the smoke from coming in. If smoke should fill a basement or lower level of a home, once windows and doors are open, the smoke should dissipate within thirty minutes. Staff will be in the area, and police and fire will be monitoring those areas. Director Gillespie stressed the key to note is that this smoke is odorless and smoke from a fire is not. Councilman Schwarz asked what happens if you see smoke bellowing out of the gutters of someone's home. Director Gillespie explained we will take that information back and compile it. At some point, the homeowners will be notified, since downspouts are not to be hooked into the sewer mains.

City Manager Latham reported we had a bond rating with Moody's today. The bond for sewer improvements should be rate on Friday.

OLD BUSINESS

Bill #13-82/RESOLUTION Approving and Authorizing Execution of Refuse Collection Contract with Robert "Bob" Sanders Waste Systems, Inc. for Refuse Collection Services - Councilman Schwarz made a motion to approve Bill #13-82/Resolution #13-09-2153 approving and authorizing execution of Refuse Collection Contract with Robert "Bob" Sanders Waste Systems, Inc. for refuse collection services as attached; seconded by Councilwoman Bellm. Roll Call Vote: Schwarz, Frey, Bellm and Nicolaides voted aye, none nay. Motion carried.

NEW BUSINESS

Approve Mayor's Appointment to the Tree Commission – Councilwoman Bellm made a motion to approve the mayor's appointment of Mr. Richard Wagner to the Tree Commission, to fill the vacancy of a term that will expire July 2015 as attached; seconded by Councilman Schwarz. Roll Call Vote: Schwarz, Frey, Bellm and Nicolaides voted aye, none nay. Motion carried.

Bill #13-87/RESOLUTION Approving Contract for Ambulance Service with St. Jacob Fire Protection District – Councilman Schwarz made a motion to approve Bill #13-87/Resolution #13-09-2154 approving contract for ambulance service with St. Jacob Fire Protection District as attached; seconded by Councilwoman Bellm. Roll Call Vote: Schwarz, Frey, Bellm and Nicolaides voted aye, none nay. Motion carried.

Bill #13-88/RESOLUTION Approving Contract for Ambulance Service with Marine Community Fire Protection District – Councilwoman Bellm made a motion to approve Bill #13-88/Resolution #13-09-2155 approving contract for ambulance service with Marine Community Fire

Protection District as attached; seconded by Councilman Schwarz. Roll Call Vote: Schwarz, Frey, Bellm and Nicolaides voted aye, none nay. Motion carried.

Bill #13-89/RESOLUTION Approving Intergovernmental Agreement for Indefeasible Right of Use of Fiber with Illinois Department of Central Management Services, Illinois Century Network – Councilman Schwarz made a motion to approve Bill #13-89/Resolution #13-09-2156 approving Intergovernmental Agreement for indefeasible right of use of fiber with Illinois Department of Central Management Services, Illinois Century Network, as attached; seconded by Councilwoman Bellm. Roll Call Vote: Schwarz, Frey, Bellm and Nicolaides voted aye, none nay. Motion carried.

Bill #13-90/ORDINANCE Amending Subparagraph (b) of Section 58-7 of the Code of Ordinances – Councilwoman Bellm made a motion to approve Bill #13-90/Ordinance #2586 amending Subparagraph (b) of Section 58-7 of the Code of Ordinances as attached; seconded by Councilman Schwarz. Roll Call Vote: Schwarz, Frey, Bellm and Nicolaides voted aye, none nay. Motion carried.

Bill #13-91/ORDINANCE Establishing Service Charges for Refuse Collection Services – Councilman Schwarz made a motion to approve Bill #13-91/Ordinance #2587 establishing service charges for refuse collection services as attached; seconded by Councilwoman Bellm. Roll Call Vote: Schwarz, Frey, Bellm and Nicolaides voted aye, none nay. Motion carried.

Bill #13-92/ORDINANCE Declaring Electric Department Transformers as Surplus Property – Councilwoman Bellm made a motion to approve Bill #13-92/Ordinance #2588 declaring electric department transformers as surplus property as attached; seconded by Councilman Schwarz. Roll Call Vote: Schwarz, Frey, Bellm and Nicolaides voted aye, none nay. Motion carried.

Bill #13-93/RESOLUTION Approving Joint Agreement with Illinois Department of Transportation for Construction of Safe Routes to Schools Sidewalk Project on Troxler Avenue – Councilman Schwarz made a motion to approve Bill #13-93/Resolution #13-09-2157 approving joint agreement with Illinois Department of Transportation for Construction of Safe Routes to Schools Sidewalk Project on Troxler Avenue as attached; seconded by Councilwoman Bellm. Roll Call Vote: Schwarz, Frey, Bellm and Nicolaides voted aye, none nay. Motion carried.

Approve Balancing Change Order for PW-04-12 Troxler Widening Project – Councilman Schwarz made a motion to approve this Change Order for PW-04-12 Troxler Widening Project on the ground that the Change Order is in the best interest of the City of Highland and is authorized by law; seconded by Councilwoman Bellm. Roll Call Vote: Schwarz, Frey, Bellm and Nicolaides voted aye, none nay. Motion carried.

Discussion – Funding Request for Proposed New “Blooming Festival” – Parks and Receptions Director Mark Rosen reported the Tree Commission would like to hold a festival to showcase the Arboretum at Silver Lake on some Saturday or Sunday in the springtime. We do not have an idea of a budget or a date, yet. The purpose of the event is to demonstrate the different types of trees that bloom in the springtime and show off the arboretum, while bringing in some arts and crafts and outdoor activities. Some ideas are to host a fun run and walk; plant trees, which would be sponsored by different people; and, do demonstrations on planting of flowers and trees. In order to host the event, the Tree Commission would request funds from the hotel/motel tax tourism funds. Mayor Michaelis inquired if this would be from this year’s tourism fund or in the next budget year. Mark stated, based upon the timing of the event, it would be out of the current year’s budget. We realize this would be the left over funds, or a portion of them. Councilwoman Bellm suggested they come to the council with an agenda of different activities and events for the day. At that time, they could request a budget. Councilman Schwarz inquired where they would plant fifty more trees at out there. Director Rosen explained there is an area down at the bottom where the old ball field used to be.

REPORTS

Approve Warrants #925 & #926 – Councilwoman Bellm made a motion to approve Warrants #925 and #926 as attached; seconded by Councilman Schwarz. Roll Call Vote: Schwarz, Frey, and Bellm voted aye, none nay. Councilman Nicolaides abstained. Motion carried.

Mayor Michaelis welcomed Bob Sanders Waste Systems, Inc. to Highland, as we look forward to working with them.

Councilwoman Bellm made a motion to adjourn; seconded by Councilman Schwarz. All council members voted aye, none nay. Motion carried and meeting adjourned at 7:27pm.

Joseph Michaelis, Mayor

Barbara Bellm, City Clerk