

**MINUTES OF REGULAR SESSION  
HIGHLAND CITY COUNCIL  
MONDAY, MAY 7, 2012**

Mayor Michaelis called the Regular Session to order at 7:00pm. Council members Nicolaides, Bellm, and Bardill were present. Councilman Schwarz was absent. Others in attendance were City Manager Mark Latham, City Attorney Long, Directors Cook, Gillespie, Korte and Rosen; Chief Bell, Fire Chief Rick Bloemker, EMS Captain Crosby, Treasurer Foehner, Deputy City Clerk Hediger, Latzer Library Director Kim, Tracey Robinson, 37 citizens and one member of the news media.

**MINUTES**

Councilman Bardill made a motion to approve the minutes of the March 19, 2012 Regular Session as attached; seconded by Councilwoman Bellm. Roll Call Vote: Bardill, Bellm and Nicolaides voted aye, none nay. Motion carried.

**SPECIAL RECOGNITION**

Mayor Michaelis recognized Coach Michelle Deets and the Highland High School Varsity Dance Team on their recent capture of three IDTA Class AA State Championship titles in the Pom Dance, Jazz, and Lyrical categories. Mayor Michaelis noted that winning at this level is nothing new to the dance teams, as they have been very successful under the leadership of Coach Deets. He read a letter submitted to Omer Osman, Director of IDOT, requesting a sign to honor the HHS Dance Team for their accomplishments, which read, "Home of the HHS Dance Team – 2012 Class AA State Champions Pom Dance, Jazz and Lyrical & Breanna Netemeyer Miss IDTA 2012. Miss Deets stated this dance team works hard to train and learn routines. Practices are 4-5 days per week for 2-3 hours, then many of the girls go to local dance studios and teach or dance for another 2-3 hours. She acknowledged Mrs. Chrissy Fischer who leads the JV Dance Team. Coach Deets noted Miss IDTA, Breanna Netemeyer, our solo competitor, was crowned out of a field of 41 other competitors from throughout the state. The various dance team captains introduced their team members to the council.

**PROCLAMATION**

Mayor Michaelis read a document proclaiming May as Building Safety Month in Highland.

**PUBLIC FORUM**

Citizens' Requests and Comments:

*Street Art Festival Committee – Request for 2012 Event* – Tina Frank requested permission, on behalf of the Street Art Committee, for street closures and the use of the Square to hold the 10<sup>th</sup> annual

Street Art Festival on Saturday, August 5, 2012, with a rain date of Sunday, August 6. The request is the same as the past few years. The streets we would like to use around the Square are Washington to Main Street, Main Street to Laurel, and Laurel south to Broadway. We would also like use of the sidewalks for the children's chalk art, which uses a different type of paint and washes off easily. Councilman Bardill made a motion to approve the Highland Street Art Festival Committee's request to hold the 2012 Street Art Festival on August 5, 2012, with a rain date of August 6, with street closures around the Square from 10:00am on Saturday to 8:00pm on Sunday, as requested; seconded by Councilwoman Bellm. Roll Call Vote: Bardill and Nicolaides voted aye, none nay. Councilwoman Bellm abstained as she plans to be a vendor at the event. Mayor Michaelis voted aye. Motion carried.

*Relay for Life – Silver Lake Park Use Request* – John made a request to the council on behalf of his girlfriend, Crystal Reiff to hold a 5K Run/Walk at Silver Lake Park on Sunday, July 8, 2012, starting at 9:00am, to benefit a Relay for Life Team. An insurance rider will be provided. Councilwoman Bellm made a motion to approve the request of “Pirates of the CUREiibbean”, a Relay for Life Team, to hold a 5K Run/Walk at Silver Lake Park on Sunday, July 8, 2012 in the morning as attached; seconded by Councilman Bardill. Roll Call Vote: Bardill, Bellm and Nicolaides voted aye, none nay. Motion carried.

*Farmers' Market – Funding Request* – Deanna Harlan, Market Master for Farmers' Market, requested permission to hold the event on the square on Thursdays, June 14 – October 4, 2012. She stated we are requesting closure of Main Street during the event. In an effort to work with the businesses around the square, we will be changing the parking to “No Parking” from 2:00pm – 9:00pm along Main Street. Our concern is that we will be trying to find the owners to get the vehicles moved at 2:00pm; however, we are going to try it out. Additionally, we are requesting a budget of \$5,000 to assist with the advertising costs. Councilman Bardill made a motion to approve \$5,000 from the hotel/motel tax fund for this year's Farmers' Market as attached; seconded by Councilman Nicolaides. Mayor Michaelis thanked Deanna Harlan and all those associated with the market for their time and efforts. Roll Call Vote: Bardill and Nicolaides voted aye, none nay. Councilwoman Bellm abstained, as she may be a vendor at the event. Mayor Michaelis voted aye. Motion carried.

*175<sup>th</sup> Jubilee Parade Request* – Jeannie Korte, member of the 175<sup>th</sup> Jubilee Committee, requested permission to hold a parade on Saturday, September 29, 2012 at noon. The parade will start from the Highland Community School District Administration Building's parking lot, head east on Broadway to Washington, turn south on Washington to Lindenthal, then east on Lindenthal to Lindendale Park where the parade participants will disperse. Councilman Bardill made a motion to approve the 175<sup>th</sup> Jubilee committee's request to hold parade on Saturday, September 29, 2012 as attached; seconded by Councilman Nicolaides. Roll Call Vote: Bardill and Nicolaides voted aye, none nay. Councilwoman Bellm abstained. Mayor Michaelis voted aye. Motion carried.

*Resourcing Christian Education International – Weinheimer Use Request* – Katie Blaylock, a resident of St. Jacob, requested permission to use the Weinheimer gymnasium on June 3, 2012 for a fundraising event, which will feature Zumba exercise. She explained the funds raised will go to RCE International, which will go to support me while I am on mission in Bogota, Columbia, South America. RCE International, a 501(c)(3) charitable organization, which insures proper handling of the funds for missionaries who are teachers in other countries. Councilwoman Bellm made a motion to approve the request for use of the Weinheimer gymnasium on June 3, 2012 as attached, on one condition, that Ms. Blaylock be careful while she is gone and upon returning come back to speak about the experience with us. Motion seconded by Councilman Bardill. All council members voted aye, none nay. Motion carried.

#### Requests and Comments of Council:

City Attorney extended his thank you, that of the Attorney Terry Bruckert, and the rest of the staff at Belsheim & Bruckert, LLC for the City's donation of the book, “The Candy Bombers: The

Untold Story of the Berlin Airlift and America's Finest Hour” in honor and memory of Harold Belsheim.

Mayor Michaelis noted May 6-12 is Public Service Recognition Week. I would like to say thank you to all those that serve on various boards for the City of Highland, as well as our staff, which does an outstanding job. We are very fortunate.

Mayor Michaelis recalled, for the last Schweizerfest parade, I asked all WWII veterans to ride with the council members and myself during the parade. This year, I would like to ask any Highland area residents that served in the Korean War era to join us. I would be honored to ride with them during the Schweizerfest parade and recognize them there for their service.

#### Staff Reports:

City Manager Latham reported we received noticed from IDOT that the City of Highland will be receiving \$450,000 in CMAQ (Congestion Mitigation & Air Quality) funds, for right turn lanes on Troxler Avenue. We anticipate STP (Surface Transportation Program) funds, in 2016, in excess of \$450,000 for the resurfacing of Walnut Street. In 2014, STP funds will be available for the widening of Sportsman Road. Mayor Michaelis congratulated Public Works Director Joe Gillespie for his hard work putting together the applications on these projects. Director Gillespie stated Oates Associates had a lot to do with getting the applications through and saying the right things to assist us.

### **OLD BUSINESS**

Bill #12-59/RESOLUTION Approving Agreement for Economic Development Incentives to Neste Manufacturing, Inc. – Councilman Bardill made a motion to approve Bill #12-59/Resolution #12-05-2060 approving agreement for economic development incentives to Neste Manufacturing, Inc. as attached; seconded by Councilwoman Bellm. Roll Call Vote: Bardill, Bellm and Nicolaides voted aye, none nay. Motion carried.

### **NEW BUSINESS**

Approve Mayor’s Reappointments to the Industrial Development Commission – Councilwoman Bellm made a motion to approve the mayor’s reappointments of Darell Bellm, Jon Greve, Ryan Goodwin, Eric Rehkemper, and Rick Frey to the Industrial Development Commission for one-year terms as attached; seconded by Councilman Bardill. All council members voted aye, none nay. Motion carried.

Bill #12-68/ORDINANCE Authorizing Sale of Surplus Personal Property Auction – Councilman Bardill made a motion to approve Bill #12-68/Ordinance #2529 authorizing the sale of surplus personal property auction as attached; seconded by Councilwoman Bellm. Roll Call Vote: Bardill, Bellm and Nicolaides voted aye, none nay. Motion carried.

Bill #12-69/ORDINANCE Authorizing Sale of Abandoned Personal Property – Councilwoman Bellm made a motion to approve Bill #12-69/Ordinance # 2530 authorizing the sale of abandoned personal property as attached; seconded by Councilman Bardill. Roll Call Vote: Bardill, Bellm and Nicolaides voted aye, none nay. Motion carried.

Bill #12-70/ORDINANCE Amending Water Rates for Fire Protection Systems – Councilman Bardill made a motion to approve Bill #12-70/Ordinance #2531 amending water rates for fire protection systems as attached; seconded by Councilwoman Bellm. Roll Call Vote: Bardill, Bellm and Nicolaides voted aye, none nay. Motion carried.

Bill #12-71/RESOLUTION Accepting Public Improvements in Prairie Trails - Phase III Subdivision – Councilwoman Bellm made a motion to approve Bill #12-71/Resolution #12-05-2061

accepting public improvements in Prairie Trails - Phase III Subdivision as attached; seconded by Councilman Bardill. Councilwoman Bellm asked Director Gillespie if everything is okay, looks good, and there are no detention facilities. Director Gillespie replied yes, everything looks good, there are no issues, and there are no detention facilities in this phase. Roll Call Vote: Bardill, Bellm and Nicolaides voted aye, none nay. Motion carried.

Bill #12-72/RESOLUTION Approving Contract with Williams Associates Architects, Ltd. to Prepare a Needs Assessment Study for a New Public Safety Facility - Councilman Bardill made a motion to approve Bill #12-72/Resolution #12-05-2062 approving contract with Williams Associates Architects, Ltd. to prepare a Needs Assessment Study for a new Public Safety Facility as attached; seconded by Councilwoman Bellm. Roll Call Vote: Bardill, Bellm and Nicolaides voted aye, none nay. Motion carried.

Bill #12-73/RESOLUTION Approve Creation of Two Tree Trimmer Positions for the Electric Department – Councilwoman Bellm made a motion to approve Bill #12-73/Resolution #12-05-2063 approve creation of two tree trimmer positions for the Electric Department as attached; seconded by Councilman Bardill. Roll Call Vote: Bardill, Bellm and Nicolaides voted aye, none nay. Motion carried.

Approve Preliminary Engineering Services Agreement with Oates Associates, Inc. for the Broadway Widening and Resurfacing Project (PW-05-12) – Councilman Bardill made a motion to approve Preliminary Engineering Services Agreement with Oates Associates, Inc. for the Broadway Widening and Resurfacing Project (PW-05-12), in the amount not to exceed \$33,000 as attached; seconded by Councilwoman Bellm. Roll Call Vote: Bardill, Bellm and Nicolaides voted aye, none nay. Motion carried.

Approve Preliminary Engineering Services Agreement with Thouvenot, Wade & Moerchen, Inc. for the Troxler Widening Project (PW-04-12) – Councilwoman Bellm made a motion to approve Preliminary Engineering Services Agreement with Thouvenot, Wade & Moerchen, Inc. for the Troxler Widening Project (PW-04-12), in the amount not to exceed \$119,044 as attached; seconded by Councilman Bardill. Roll Call Vote: Bardill, Bellm and Nicolaides voted aye, none nay. Motion carried.

Award Bid #12-00000-00-GM for 2012 MFT Maintenance Materials – Councilman Bardill made a motion to award Bid #12-00000-00-GM for 2012 MFT Maintenance Materials as attached; seconded by Councilwoman Bellm. Roll Call Vote: Bardill, Bellm and Nicolaides voted aye, none nay. Motion carried.

Award Bid #PR-01-12 Purchase of One Sport Utility Vehicle for the Parks and Recreation Department - Councilwoman Bellm made a motion to award Bid #PR-01-12 purchase of one 2012 Jeep Patriot Sport 4x4 for the Parks and Recreation Department to McGinley, Inc. for the amount of \$19,380.00 as attached; seconded by Councilman Bardill. Roll Call Vote: Bardill, Bellm and Nicolaides voted aye, none nay. Motion carried.

Approve Notice of Municipal Letting Bid #P-03-12 for Purchase of Two Police Vehicles – Councilman Bardill made a motion to approve Notice of Municipal Letting Bid #P-03-12 for the purchase of two police vehicles as attached; seconded by Councilwoman Bellm. All council members voted aye, none nay. Motion carried.

## **REPORTS**

Approve Warrants #876 & #877 - Mayor Michaelis requested removing the approval of the Warrants from the agenda. We have one council member absent and two council members that have potential conflicts of interests and, therefore, are going to abstain from voting on the warrants. Councilwoman Bellm stated she was going to abstain, since there is a payment to Highland Printers (Bass Company, LLC) for advertising for last year's Farmers' Market. She clarified I am not gaining

any money or benefiting from the payment. Councilman Nicolaides stated he would be abstaining since there is payment to Compustitch included in Warrant #877. Deputy City Clerk Hediger recommended approval of Warrant #876 in its entirety and Warrant #877 excluding payments to Highland Printers and Compustitch, to prevent all the payments on the warrants to be held. Councilman Bardill made a motion to approve Warrant #876 in its entirety and Warrant #877 excluding payments to Bass Company, LLC and Compustitch as attached; seconded by Councilwoman Bellm. Roll Call Vote: Bellm and Nicolaides voted aye, Bardill voted nay. Mayor Michaelis voted aye. Motion carried.

Councilman Bardill made a motion to adjourn; seconded by Councilwoman Bellm. All council members voted aye, none nay. Motion carried and meeting adjourned at 7:55pm.

Joseph Michaelis, Mayor

Barbara Bellm, City Clerk