

**MINUTES OF REGULAR SESSION
HIGHLAND CITY COUNCIL
MONDAY, NOVEMBER 15, 2010**

Mayor Michaelis called the Regular Session to order at 7:00pm. Councilmembers present were Zobrist, Bellm, Bardill and Schwarz. Others in attendance: City Manager Mark Latham, City Attorney Harold Belsheim, Directors Cook, Gillespie, Rosen, Rusteberg and Schoeck, Police Chief Bell, Supervisor Limestall, EMS Captain Crosby, Treasurer Foehner, Deputy City Clerk Hediger, City Clerk Bellm; Parks & Recreation Staff Nancy Gramlich; 9 members of Highland Police Department; Louis Latzer Library Director Angela Kim, Major John Lakin, with Madison County Sheriff's Department; 9 citizens and 1 member of the news media.

MINUTES

Councilman Bardill made a motion to approve the minutes of the November 1, 2010 Regular Session as attached; seconded by Councilwoman Bellm. Councilwoman Zobrist requested an amendment to have the minutes reflect, under Warrant #822: I was advised by a previous city attorney to bring up these issues in open session. Roll Call Vote to approve the minutes as amended: Schwarz, Bardill, Bellm and Zobrist voted aye, none nay. Motion carried.

PRESENTATION

Major John Lakin, of the Madison County Sheriff's Department, recognized Patrol Officer Christopher Flake for his extra effort in putting into custody a very dangerous criminal. This person impersonated himself as a police officer, pulling people over and even went as far as going to someone's door and presenting himself as a detective working undercover. Officer Flake took the information and pursued all the leads. Major Lakin presented, on behalf of Sheriff Hertz and the Madison County Sheriff's Department, a certificate of recognition commending Officer Flake. Officer Flake acknowledged his colleagues for the work they did on the case.

PUBLIC FORUM

Citizens' Requests and Comments:

Lebanon Cedar Cruisers – Annual Volkswalk Request – Councilman Bardill made a motion to grant the request of the Lebanon Cedar Cruisers to use city sidewalks, streets, and the Square to hold their annual Volkswalk on Sunday, May 14, 2011, from 8am – 1:30pm, as attached; seconded by Councilwoman Bellm. Councilwoman Bellm recalled the first Volkswalk held in Highland was in 1981-82. It is wonderful that they continue to come back to Highland. It is a good event. Roll Call Vote: Schwarz, Bardill, Bellm and Zobrist voted aye, none nay. Motion carried.

Darin Girdler, with Terra Properties, 110 Executive Drive, stated he was here behalf of the owners' of the building by Wal-Mart, in which Quizno's is located. The New Switzerland Railroad Club would like to use space within the building for their annual holiday train show. We are asking the

City of Highland to waive the utility charges during the holiday season, ending on December 31, 2010, for this unit. Councilman Schwarz asked how much are we talking about. Mr. Girdler estimated that it would not be more than \$100. Mayor Michaelis concurred and added he thinks it is a good idea. The item will be placed on the agenda for a vote at the next council meeting. Mr. Girdler reported the group would be setting up in the space before then; however, Terra Properties would assume responsibility for the utilities, if for some reason it were not approved.

Requests of Council:

Councilwoman Bellm mentioned the City of Highland recently receiving IMEA's Municipality of the Year. She asked City Manager Latham to explain how prestige of an award that is. City Manager Latham reported there are thirty-three communities in the IMEA, which are eligible each year. This is the first time we have received the award. We were recognized for our ability to blend residential with industry and use of progressive public power policies and practices. Different things factored into it, such as the construction of the substation and other improvements made to the electric system. Highland has stayed fairly steady in revenue and electric usage. We have been proactive with the addition of the fiber department. In part, the bond rating we have received played into it.

Staff Reports:

Fireworks Presentation – Director Rosen and Nancy Gramlich came forward to provide a report on a proposed firework display. Director Rosen reported an 18-25 minute display is \$12,000. If paid in full at the time of the booking, they will include about another \$4,000 worth of fireworks; otherwise, a deposit of 30% down is required and the balance is due the day of the event. The committee has come up with different ideas for fundraising and “Red”, “White” and “Blue” levels of sponsorship. Mayor Michaelis suggested Nancy discuss some of the fundraising ideas. Mrs. Gramlich reported the committee would begin by sending out letters seeking sponsorship first. Other fundraising ideas include a bowling tournament; cow chip fundraiser; a “chair-ity” fundraiser, in which local groups decorate a chair and the chairs are then raffled off; a Frisbee golf tournament; selling a cash calendar, or hosting a craft show at the Weinheimer. At the event itself, we would work with organizations to sell food and drinks and we could charge a fee along with a percentage of sales. She pointed out since this would be held on school property, there would be no alcohol allowed. Director Rosen noted while we have not asked the school for permission, they are aware that we want to use their property. It is just a matter of getting on the school board's agenda. Mayor Michaelis stated personally, I like it. I like the location and all the fundraising ideas. It appears to be well planned. Councilman Schwarz stated he would support it, if a lot of the cost can be raised through fundraising. He expressed concern about the city coming up with \$14,000. Mrs. Gramlich stated she spoke with other area communities that hold fireworks events. A lot of the cost is raised with sponsorships before the event. Councilwoman Zobrist asked Attorney Belsheim if it would be okay for the city to do something like this with the fundraising. Attorney Belsheim suggested the committee get with a local attorney to develop it as a committee, booster club, or a non-for-profit organization. Director Rosen suggested approaching the Chamber of Commerce. Councilwoman Bellm pointed out the Chamber of Commerce is not non-for-profit; however, the 175th Anniversary Committee will be. Councilman Schwarz made a motion to approve \$3,750 for a down payment on the fireworks display for July 4, 2011; seconded by Councilman Bardill. Councilwoman Bellm stated, because she does not know how she will be involved, she will abstain. Roll Call Vote: Schwarz, Bardill and Zobrist voted aye, none nay. Councilwoman Bellm abstained. Motion carried.

City Manager Latham reported seven of the fourteen shafts have been drilled and filled in to secure the spillway. Provided the weather holds, we should have all those shafts drilled and filled before the end of the week.

NEW BUSINESS

Bill #10-121/RESOLUTION Approving Estimated Tax Levy – Councilwoman Bellm made a motion to approve Bill #10-121/Resolution #10-11-1926 approving estimated tax levy of \$3,406,302 as

attached; seconded by Councilman Schwarz. Councilman Schwarz inquired this is used for planning purposes. Director Rusteberg explained this is for planning purposes for the budget and is based upon the higher levy amount. I want to discuss the options at the next meeting. We will not know how it comes out until next May, based upon assessed evaluations. Roll Call Vote: Schwarz, Bardill, Bellm and Zobrist voted aye, none nay. Motion carried.

Bill #10-122/RESOLUTION Approving Rates for Korte Recreation Center - Councilman Bardill made a motion to approve Bill #10-122/Resolution #10-11-1927 approving rates for Korte Recreation Center as attached; seconded by Councilwoman Bellm. Councilman Schwarz asked did the rates go up or change in anyway, because I do not see the change. Director Rosen reported the annual memberships and three-month passes went up by \$10; daily rates remain the same. Roll Call Vote: Schwarz, Bardill, Bellm voted aye, none nay. Councilwoman Zobrist abstained. Motion carried.

Bill #10-123/RESOLUTION Approving Petition for Special Use Permit (National Bank Drive-Thru) – Councilman Bardill made a motion to approve Bill #10-123/Resolution #10-11-1928 approving Petition for Special Use Permit (National Bank Drive-Thru) as attached; seconded by Councilwoman Bellm. Roll Call Vote: Schwarz, Bardill, Bellm and Zobrist voted aye, none nay. Motion carried.

Bill #10-124/ORDINANCE Granting Special Use Permit (National Bank Drive-Thru) – Councilwoman Bellm made a motion to approve Bill #10-124/Ordinance #2443 granting Special Use Permit for National Bank Drive-Thru as attached; seconded by Councilman Bardill. Councilwoman Zobrist asked City Manager Latham if he found out anymore about the drainage plan in regards to this parcel. Public Works Director Joe Gillespie reported the development was designed for full build-out of all the lots. There are two ponds out there to handle the drainage. Roll Call Vote: Schwarz, Bardill, Bellm and Zobrist voted aye, none nay. Motion carried.

Approve Renewal of Liability Insurance Contract with ICRMT - Councilman Schwarz made a motion to approve renewal of liability insurance contract with Illinois Counties Risk Management Trust (ICRMT) as attached; seconded by Councilwoman Bellm. Councilman Schwarz inquired the state dictates the rates. City Manager Latham reported these are premiums based upon assessed value of property and workers' compensation rating. Councilman Schwarz asked did we do due diligence and obtain quotes. City Manager Latham stated we had brokers bid this out for us. Councilwoman Zobrist noted there is an increase in workers' compensation and the premiums are going to go up again as we finish the take over of the fiber department building. Director Schoeck reported we anticipate ~\$15,000 increase. This policy is non-auditable; however, due to the value of the building and the equipment, this portion will be reassessed this year. Roll Call Vote: Schwarz, Bardill, Bellm and Zobrist voted aye, none nay. Motion carried.

Approve Health Insurance Package Plans/Changes – Effective 01/01/2011 – Councilwoman Bellm made a motion to approve health insurance package plans/changes, effective 01/01/2011, as attached; seconded by Councilman Schwarz. Councilwoman Bellm inquired there is a committee that has looked at this to ensure we are covering all the bases. Director Schoeck reported we have not presented the changes to the committee yet. Due to the timeframe, from the time we got the new quote to having to determine whether to go out to market or stay with the current provider, we have not had time to get the committee together. We are changing some of the supplementary items, including dental, which will provide better coverage at a better price. Roll Call Vote: Schwarz, Bardill, Bellm and Zobrist voted aye, none nay. Motion carried.

Approve Engineering Services Agreement with Burns & McDonnell for the Spillway Repair project – Phase II (Amendment to original contract) - Councilman Bardill made a motion to approve an engineering services agreement with Burns & McDonnell for the Spillway Repair – Phase II (amendment to original contract) in the amount of \$88,200 as attached; seconded by Councilwoman Bellm. Roll Call Vote: Schwarz, Bardill, Bellm and Zobrist voted aye, none nay. Motion carried.

Approve a Notice of Municipal Letting Bid #G-17-10 for Diesel Fuel – Councilwoman Bellm made a motion to approve Notice of Municipal Letting Bid #G-17-10 for diesel fuel as attached; seconded by Councilman Bardill. All council members voted aye, none nay. Motion carried.

Approve a Request for Proposals for Parks & Recreation Sports Photography - Councilman Bardill made a motion to approve Request for Proposals for Parks & Recreation Sports Photography as attached; seconded by Councilwoman Bellm. Mayor Michaelis stated this is a really good idea; I think it has been a long time coming. Director Rosen reported last year, we let the teams and coaches decide whom they wanted to do it. Councilman Schwarz stated I think it would be wise to leverage our purchasing power based on the volume and the synergy of it. All council members voted aye, none nay. Motion carried.

Approve an Internship for the Parks and Recreation Department from SIU-C – Councilwoman Bellm made a motion to approve an internship for Parks and Recreation Department from SIU-C as attached; seconded by Councilman Bardill. Councilman Schwarz asked is this a paid internship. Director Rosen replied no. Councilman Schwarz responded awesome. Roll Call Vote: Schwarz, Bardill, Bellm and Zobrist voted aye, none nay. Motion carried.

REPORTS

Approve Warrants #823 & #824 – Councilman Bardill made a motion to approve Warrants #823 & #824 as attached; seconded by Councilwoman Zobrist. Roll Call Vote: Schwarz, Bardill, Zobrist voted aye, none nay. Councilwoman Bellm abstained. Mayor Michaelis voted aye. Motion carried.

Councilwoman Bellm made a motion to temporarily adjourn, to conduct an Executive Session pursuant to the Illinois Open Meetings Act under Section 2(c)(21) for discussion of executive session minutes and 2(c)(5) to discuss property acquisition; seconded by Councilman Bardill. Roll Call Vote: Schwarz, Bardill, Bellm and Zobrist voted aye, none nay. Motion carried. Adjourned at 7:40pm.

Mayor Michaelis reconvened the Regular Session at 8:20pm. Council members Schwarz, Bardill, Bellm and Zobrist were present. Others in attendance were City Manager Mark Latham, City Attorney Harold Belsheim, Deputy City Clerk Hediger and City Clerk Bellm.

Mayor Michaelis stated nothing discussed in Executive Session would be acted upon tonight.

Councilwoman Bellm motioned to adjourn; seconded by Councilman Bardill. All council members voted aye, none nay. Motion carried. Meeting adjourned at 9:05pm.

Joseph Michaelis, Mayor

Barbara Bellm, City Clerk