

CITY OF HIGHLAND
CEMETERY BOARD OF MANAGERS
Minutes– 4:00 pm Wed, July 27th, 2011

The meeting of the Cemetery Board of Managers was called to order at 4:14 P.M. on Wednesday July 27, 2011 at the City of Highland City Cemetery Chapel in Highland, Illinois by Dennis Rinderer.

PRESENT: Jeff Menz, Dennis Rinderer (Sec), Brad Koehnemann (Parks & Athletics Mgr), Kelly Korte (Director of Finance),

A) The Minutes of the April 27, 2011 meeting were reviewed. The Minutes were approved as presented. (Menz, Rinderer - Approved)

B) Review Finances: The List of Investments as of June 30, 2011 was distributed. The Commercial Banking Company CD will mature in August and it was decided to research rates for a CD with a value up to \$80,000 in the bank with the best rate for a 4-5 year maturity. (Rinderer, Menz – approved)

C) Old Business:

Website update – Tracey Robinson could not attend the meeting and this was added to the next meeting's agenda.

Cemetery Rules –Jay was not present and therefore the rules were not discussed at this meeting.

Cemetery Update –Brad noted that 25 funerals had occurred year to date and that the first whole section of stones has been repaired. This had been a goal to accomplish by August 2011. Brad noted they are still cutting grass weekly and by this time last year were done to biweekly. Brad is starting to work on the next section of stones and will be done to one part time worker by August 12th. He likes to keep this worker through winter to help with stone repair.

Cemetery Entrance Discussion-Brad met with the landscapers and the work is set to begin in the fall of 2011.

Election of Officers-This was tabled until the next meeting due to limited attendance.

D) New Business:

1. Cemetery Oversight Act – this will also be reviewed at the next meeting.

Dennis relayed a compliment he received from a citizen on how nice the cemetery looks.

E) Next Meeting:

Next Meeting Date – Wednesday, October 26th at 4 pm at City Hall, Highland, Illinois.

F) Adjournment:

Motion to adjourn at 4:28 PM (Rinderer, Menz - approved)

Respectfully submitted,

Dennis Rinderer, Secretary