

CITY OF HIGHLAND
CEMETERY BOARD OF MANAGERS
Minutes– 4:00 pm Wed, April 27, 2011

The meeting of the Cemetery Board of Managers was called to order at 4:00 P.M. on Wednesday April 27, 2011 at the City of Highland City Hall Council Chambers in Highland, Illinois by Dennis Rinderer.

PRESENT: Jay Boulanger (President) (arrived at 4:25pm), Jeff Menz, Dennis Rinderer (Sec), Brad Koehnemann (Parks & Athletics Mgr), Kelly Korte (Assistant Director of Finance), Mark Latham (City Manager), Gary Rosen (Three Way Creations) and Brian Korte (Korte Landscaping)

A) The Minutes of the January 26, 2011 meeting were reviewed. The Minutes were approved as presented. (Menz, Rinderer - Approved)

B) Review Finances: The List of Investments as of March 31, 2011 was distributed. The Regions Bank CD will mature in June and it was decided to reinvest in the bank with the best rate for a 4-5 year maturity. (Rinderer, Menz – approved)

C) Old Business:

Cemetery Entrance – Landscaping ideas were presented by Gary Rosen of Three Way Creations and Brian Korte of Korte Landscaping and discussion held concerning the ideas. Motion by Dennis, seconded by Jeff to proceed on designing the entrance to the cemetery using Three Way Creations as a consultant and utilizing budgeted funds set aside in the 2011-2012 Cemetery Operations budget was approved.

Website update – Tracey Robinson could not attend the meeting and this was added to the next meeting's agenda.

Cemetery Rules –It was noted that the cemetery rules will need to be completed by the end of the year and they will be discussed further in the next meeting.

Cemetery Update –Brad noted that the Eagle Scout project at the Chapel was completed and was a success. The Chapel was painted, landscaped, and pews were redone with respect to the building's historical background. Brad also noted that people are putting bricks around the base of the headstones and this should not be allowed.

D) New Business:

1. Elect officers at the next meeting

E) Next Meeting:

Next Meeting Date – Wednesday, July 27, 2011 at 4 pm at City Cemetery Chapel, Highland, Illinois.

F) Adjournment:

Motion to adjourn at 5:40 PM (Rinderer, Menz - approved)

Respectfully submitted,

Dennis Rinderer, Secretary