

CITY OF HIGHLAND
CEMETERY BOARD OF MANAGERS
Minutes– Wed, April 29, 2010

Jay Boulanger called the meeting of the Cemetery Board of Managers to order at 4:04 P.M. on Wednesday, April 28, 2010 at the City Hall conference room in Highland, Illinois.

PRESENT: Jay Boulanger (President), Jeff Menz, Dennis Rinderer (Sec), Sharon Rusteberg (Dir of Finance), Mark Rosen (Dir of P & R), Brad Koehnemann (Parks & Athletics Mgr), and Mark Latham (City Manager).

A) The Minutes of the January 27, 2010 meeting were reviewed. The Minutes were approved as presented. (Menz, Rinderer - Approved)

B) Treasurer's Report: The List of Investments as of April 26, 2010 was distributed. (See Attachment)
(Rinderer, Menz – approved)

C) Old Business:

- 4) Discussed the purchase of additional fencing on the north side of the cemetery. Mark Latham stated that Don Weder appreciated that we would put the fence up. Don needs an access point to the back of his property. The board decided to have a 16' wide gate with a post in the middle. Brad Koehnemann said the fence would cost approx. \$14,000. The Board made a motion to approve the purchase and installation of the fence on the north side of the cemetery, paid for ½ by the Cemetery Trust Fund and the balance loaned to the Cemetery Board from the Gen Admin Reserve with a 2 yr payback. (Rinderer, Menz – approved)
- 5) Mobile Home Demolition – Mark Latham said the demolition of the mobile homes should be done in 2 weeks. The City will pay the approximate \$4,000 for this.
- 6) The City Council approved the contract with Larry Rinderer to farm the newly acquired cemetery property.
- 7) Try to get individuals to donate labor for an entrance enhancement (possibly columns) when the road project is complete.
- 8) Sharon Rusteberg demo'd the Cemetery website. The Board noted some flaws in the data. The City will have someone work on it and get the data up to date.
- 9) Brad Koehnemann reported everything is fertilized, they sprayed blocks 12, 20, 21, and 15 for weeks, switching to green guard mulch which is bio-degradable. They are getting dirt from the road work. Employee, Stephen Young, is doing a nice job. Get rid of decorations by April 15th. There have been 14 funerals so far this year (from Jan – Apr)
- 10) Jay stated that Bidy Essenpreis said there was a vase missing. Brad said that nothing like that is thrown away.

11) The new laws don't affect this cemetery.

D) New Business:

No new business.

E) Next Meeting:

Next Meeting Date - Wednesday, July 28, 2010 at 4 pm at Cemetery Chapel.

F) Adjournment:

Motion to adjourn at 5:07 PM (Rinderer, Menz - approved)

Respectfully submitted,

Dennis H. Rinderer

Dennis Rinderer, Secretary