

**CITY OF HIGHLAND
CEMETERY BOARD OF MANAGERS
MINUTES – January 27, 2010**

Jay Boulanger called the meeting of the Cemetery Board of Managers to order at 4:02 P.M. on Wednesday, January 27, 2010 at the City Hall conference room in Highland, Illinois.

PRESENT: Jay Boulanger (President), Jeff Menz, Dennis Rinderer (Sec), Sharon Rusteberg (Dir of Finance), Mark Rosen (Dir of P & R), Brad Koehnemann (Parks & Athletics Mgr), and Mark Latham (City Manager).

A) The Minutes of the October 28, 2009 meeting were reviewed. The Minutes were approved as presented. (Rinderer, Menz - Approved)

B) Treasurer's Report: The List of Investments as of December 31, 2009 was distributed. (See Attachment)
Discussion – Report was reviewed. The Board advised Sharon Rusteberg to purchase two CD's – one for \$99,000 and one for \$60,000 with a 3-4 year maturity. (Menz, Rinderer – approved)

C) Old Business:

Mark Latham stated the land has been purchased, the trailers will be removed, the road construction is expected to begin in May 2010 and will provide a new entrance into the cemetery. Motion by Jeff Menz to have Tom Hill work on a contract with Larry Rinderer to farm the 8-9 tillable acres. Second by Boulanger, Dennis Rinderer abstained. Motion approved.

Brad K gave an update of the work at the cemetery, adding good fill dirt to block 15 and block 18. They have repaired 80 stone in 2009. To add an additional 800 ft of fence, the cost would be approximately \$14,000. Discussed problem with fence along Weder's property. For graves, Brockmeier has a pallet of sod for \$85.50. That would be \$5.75 per grave. Brad is reviewing the chemicals to get the best product for the least amount of money. The septic tank needs servicing and he will use Darren Hediger. The shed could use a new furnace that would be more energy efficient. The road repairs need to be put in the budget.

Dennis and Mark L will speak with Don Weder about the City installing the fence between the Cemetery property and the Weder property.

Discussion – There's a need for better cemetery records and access to those records for Brad. Jay commented the cemetery database on the City's website has some errors in it.

D) New Business: There are new laws affecting cemeteries that moved regulation of the

cemeteries from the state comptroller's office to the Illinois Dept of Financial and Professional Regulation, creates a statewide database, into which cemeteries will be required to enter a record, including a date and plot location, for each burial performed, guarantees investigation of complaints, and promises harsh penalties, including fines of as much as \$10,000 per day.

Motion to approve the meeting dates listed below but change the time to 4:00 P.M.
(Rinderer, Menz – approved)

January 27, 2010

April 28, 2010

July 28, 2010

October 27, 2010

E) Next Meeting:

The next Cemetery Board meeting was set for Wednesday, April 28, 2010 at the City Hall Conference Room.

F) Adjournment:

Motion to adjourn at 5:16 PM (Rinderer, Menz - approved)

Respectfully submitted,

Dennis H. Rinderer
Dennis Rinderer, Secretary